

NEWINGTON PARKS & RECREATION
BOARD OF DIRECTORS
TUESDAY, FEBRUARY 15, 2011
MEETING MINUTES

I. CALL TO ORDER

Jeff Hedberg called the meeting to order at 7:30PM.

II. ROLL CALL

Board: Jonathan Boni (7:32PM), Bill DeBlasio, Eileen Francolino, Jeff Hedberg, Ed Marchion, Bob Tofeldt, Mary Udice, Kathy Zolad

Board Members Absent: Ken Leggo, Don Woods

Staff: Superintendent Bruce Till

Town Council Liaison: Scott McBride

III. APPROVAL OF MINUTES OF JANUARY 20, 2011

MOTION: Mary Udice made a motion to approve the minutes of the special meeting of January 20, 2011. Bob Tofeldt seconded the motion, all were in favor and the motion to approve the minutes of the especial meeting of January 20, 2011 was unanimously approved with a 7-0 vote.

IV. PUBLIC PARTICIPATION

There was no public participation.

V. CORRESPONDENCE/COMMUNICATIONS/REPORTS

FROM THE SUPERINTENDENT

The January monthly report was included in the packets e-mailed to all Board members. There was no public correspondence this month. Bruce Till announced that the Spring Brochure is out and there are some new programs being offered. Eileen Francolino questioned that with schools finishing late due to the amount of snow days, would summer camps be shortened. Bruce Till stated that the summer camps would run same amount of weeks for the same amount of time. Eileen Francolino inquired about the skate park and the Wrobel family. Mary Udice reported that the student senate at John Wallace Middle School is raising money in memory of Shayne Wrobel. Bruce Till said that once the snow has melted that the tagging will be removed. Bruce Till addressed a question that Eileen Francolino had brought up regarding Parks & Recreation offering a package deal (20 class pass) to use for various exercise classes. Bruce Till stated that while the department is looking into this, various programs run at different amount of weeks, with different instructors, and for different fees making it difficult to track.

VI. OLD BUSINESS

EXTRAVAGANZA

A kick-off meeting was held tonight regarding the 2011 Extravaganza. Budgets will be reviewed at the next meeting. The carnival contract is signed. After negotiations with three fireworks companies, Bruce Till announced that Atlas offered a proposal for \$8,500.

MOTION: Kathy Zolad made a motion to accept the proposal from Atlas for \$8,500. Eileen Francolino seconded the motion, all were in favor and the motion to accept the proposal from Atlas for \$8,500 was approved with a 7-0 vote.

Committees will be formed at the next meeting which will focus on entertainment and sponsors. Bruce Till announced that he just received the resignation of Special Events Coordinator Jodi Lee. She will be with the department until February 24. Jeff Hedberg asked what the turnaround time to replace Jodi Lee's position would be. Bruce Till has already spoken to the town manager. They

need to post the position, screen applications and interview potential candidates. Best case scenario, this process may take three weeks. Jodi Lee will meet with Bruce Till to review all the work she has done thus far.

TURF FIELD

The Building Committee went to the Town Council. CIP committee met several times and it may be lowered on their list of priorities. A Pre-construction bid meeting was held this morning. Specs are completed. It is out to bid and we should have a number on this before it goes to the Town Council.

SPORTS YOUTH COUNCIL

Kathy Zolad is setting up a meeting for the spring sports to designate fields for youth & adult organizations.

MILL POND GRANT

Bruce Till has spoken to the architect. Specs for project are out to bid. The areas are the bridge close to the tennis courts and the stairway near the falls. The Poured/ place material for the playground may not be funded in this year's project.

SECURITY CAMERA

The security camera has been mounted. IT will connect it to Police Dispatch. The camera has the capability to identify someone in the Mill Pond parking lot & playscape area.

VII. NEW BUSINESS

BOB STANLEY'S DAD

Bruce Till distributed a copy of the Hartford Courant's Obituary for Albert P. Stanley who was the father of long-time Superintendent Robert Stanley. Bruce Till offered that the Board can decide if they want to make individual donations or a group donation in his memory to the Burlington Volunteer Fire Department. Kathy Zolad suggested the department make a formal donation and asked if there was a policy for this. Bruce Till had asked the Finance department about this in the past and there is no fund the monies would come from. It would come from individual donations. Jeff Hedberg suggested money could be taken out of the Golf Fundraiser.

MOTION: Jeff Hedberg made a motion for a \$100 donation to be made from the Golf Fundraiser to the Burlington Volunteer Fire Department in memory of Albert P. Stanley. Mary Udice seconded the motion, all were in favor and the motion to for a \$100 donation for Bob Stanley's father was approved with a 7-0 vote.

BUDGET OVERVIEW

The town manager is taking \$640,000 out of budgets that were proposed to him. The Parks & Recreation cut \$35,565 out of its budget which was put into the Finance department today. It came out of General Funds Budget and did not come out of Special Revenue Fund. There may be deeper cuts. Once the budget is set , it should be presented to the Town Council. Eileen Francolino asked what the biggest hurt to the department would be out of the \$34,565. Bruce Till explained that the cuts were in the area of new equipment, additional Christmas decorations, and a part-time position proposed to clean the center of town.

Kathy Zolad asked if volunteer groups could adopt a project. Bruce Till said groups like the Garden Club have worked out well and we may need to look at it. Everything will be looked at carefully.

VIII. ADJOURNMENT

MOTION: Bill DeBlasio made a motion to adjourn. Bob Tofeldt seconded the motion, all were in favor and a motion to adjourn was unanimously approved with a 7-0 vote at 8:03M.

Respectfully submitted,

Loralyn Callahan